

SAYED ABRAR HEDAYAT

1 PERSONAL INFORMATION

Place of Birth: Badakhshan Province
Present Address: Baghi Rais, Chelston, 7th District, Kabul, Afghanistan
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Tell: +(93) (0) 797696758 , +(93) (0) 703629455
Experinace: 12 years

2 EDUCATION

- B.Sc. Construction Faculty of Polytechnic University 2009
 - H.Sc. Abdul Hadi Dawi High School 2001
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3 MANGERIAL SKILLS

- A. Managing the Projects.
 - B. Supervision of the Projects.
 - C. Monitoring and Evaluation
 - D. Preparing of Grand and detailed time schedules for construction projects
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4 OTHER TRAINING

- A. Engineering Software in Kabul Polytechnic IT Center
 - B. Level and Total Station Training with (PUL Construction & Engineering JV)
 - C. Construction Quality Management Training for Contractors in (US Army Corps of Engineers)
 - D. Diploma in English Language (DEL) in Marefat Educational Center. Kabul
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5 WORK EXPERIENCE

Project Manager at Abrishum Badakhshan Construction Co., Leader Mustafa Kamal-Kabul Construction Co. & Azure Construction Co. JV (ABECC, LMK-Kabul & ABCC JV), April 2019 -Dec 2021

- Preparing a detailed project plan to schedule key project milestones, workstreams & activities.
 - Managing delivery of the project according to the predicted plan.
 - Tracking project and providing regular reports on project status to project team and key stakeholders.
 - Managing and adjusting for any changes in project scope, schedule and / or budget.
 - Identifying and mitigating potential risks.
 - Managing the relationship and communication with the client and all stakeholders, ensuring the project is delivered to their satisfaction
 - Inspect completed transportation projects to ensure compliance with environmental regulations.
 - Check construction plans, design calculations, or cost estimations to ensure completeness, accuracy, or conformity to engineering standards or practices.
 - Comply with all safety policies in field operations, plants and laboratory.
 - Review, read, and interpret drawings, process procedures, procurement documents, and quality control -reports.
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- Identify and report quality problems or trends in the assigned area or program.
 - Establishes program to evaluate, maintain, repair, verify and calibrate material testing equipment to establish measurement and control accuracy per industry standards and maintain calibration records.
 - Attend and participate in Contractor Organizations related to quality control.
 - Prepare project budgets, schedules, or specifications for labor or materials.
 - Supervise the maintenance or repair of transportation systems.
 - Participate in contract bidding, negotiation, or administration.
 - Evaluate construction project materials for compliance with environmental standards.

Project Manager at Green World Unity Construction & Engineering Co. (GWUCEC), August 2016 – March 2019

- Plan the delivery of the project at hand.
- Manage the day-to-day working, utilization, implementation and technical consultants engaged on client assignments. From ensuring the correct material turns up before a job, to explaining the work ethics and activities to colleagues.
- Report progress on projects by suitable media to sector management, maintain and update project reporting, checkpoints and financial reporting to a high standard.
- Plan and arrange visits to existing and new potential clients, ensuring every client receives sufficient support to enhance their relationships.
- Develop contacts with senior staff, directors, and other influential staff within each account during the implementation phase.
- Co-ordinate required support levels.
- Produce reports on each project at agreed intervals, and whenever substantive actions are required.

Proposal Writer & Estimator at Green World Unity Construction & Engineering Co. (GWUCEC). August 2014 – July 2016.

- Determine a concept for company proposals by attending meetings and identifying opportunities
 - Edit and revise proposals according to notes given by executives and your fellow proposal writers
 - Estimate transportation project costs/Bulding project cost Analyze environmental impact statements for transportation projects.
 - Present data, maps, or other information at construction-related public hearings or meetings.
 - Prepare final project layout drawings that include details such as stress calculations.
 - Investigate or test specific construction project materials to determine compliance to specifications or standards.
 - Design or engineer drainage, erosion, or sedimentation control systems for road and building projects.
 - Design or prepare plans for new project systems or parts of systems, such as highways, streets, bridges, drainage structures and building
 - Help create graphics and visuals for certain projects
 - Work as part of a team to offer suggestions for improvements or ways to streamline the process
 - Give presentations to the executive board.
 - Analyze drawings and specifications.
 - Assemble accurate and well organized estimates and proposals in a timely manner for Stipulated Price, Design-Build and Construction/Project Management formatted projects.
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- Provide clear detailed quantity take offs.
 - Organize sub-contractor's quotations, negotiate to insure quotes meet contract documents and issue proper documented purchase orders.
 - Complete Budgeting and Scheduling for projects and track same.
 - Monitor progress, requisition change orders and identify any potential risks.
 - Maintain relationships with sub-contractors and clients.
 - Insure site personnel are provided with proper documentation related to project.
 - Work with and deal with concerns of field personnel.
 - Provide and maintain unit pricing and database for material and labor costing.
 - Formulate cost break down from estimates and for project progress.
 - Meet with potential clients to discuss options for proposed services.

Field Engineer at Green World Unity Construction & Engineering Co. (GWUCEC), November 2013 - August 2014.

- Supervise activities on site ensuring that they meet the high standards expected by company.
- Review material submitted for compliance with the BOQ and specifications and refer to Senior Engineer for approval where required.
- Ensure that comply projects with the approved drawings and layouts.
- Provide work plans to complete work within specified time frame.
- Checking the drawings and make sure they are all relevant to the site conditions and community demands.
- Surveying works, Daily Activities Reporting.

District Engineer at FLAG International July 2013 - October 2013.

- Supervise activities on site ensuring that they meet the high standards expected by company for NSP.
- Review material submitted for compliance with the BOQ and specifications and refer to Senior Engineer for approval where required.
- Ensure that comply projects with the approved drawings and layouts.
- Provide work plans to complete work within specified time frame.
- Checking the drawings and make sure they are all relevant to the site conditions and community demands.
- Preparing Summaries of project.
- Surveying works, Daily Activities Reporting.

Construction Manager/Alternate QC at PUL Engineering & Construction JV, January 2012 – June 2013.

- Supervise activities on site ensuring that they meet the high standards expected by company for US Army Corps and Agha Khan Foundation Projects.
 - Review material submitted for compliance with the BOQ and specifications and refer to Senior Engineer for approval where required.
 - Ensure that comply projects with the approved drawings and layouts.
 - Review existing practice by senior and make recommendations, where remedial action is required.
 - Provide the labors with the safety equipment at the construction site.
 - Provide work plans to complete work within specified time frame.
 - Assess the work activities of projects, measure completed work and make recommendations to designated Senior Engineer for progress payments.
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- Prepare daily record of work progress at the construction site.
 - Make sure that the measurement of actual work is done at construction site.
 - Prepare draft of shop drawings as per the direction of Project Senior Engineer.
 - Responsible to record all facts transaction such as starting date, work suspension or any technical changes brings in construction details by designer.
 - Checking the drawings and make sure they are all relevant to the site conditions and community demands.
 - If there is any problem during implementation of the project with community seek help of social organizer and field manager to solve it.

Site Engineer at Baghi Sabz Construction Company (BSCC), March 2010 - March 2011

- Monitoring Projects.
- Giving technical instruction for skilled labors
- Daily Activities Reporting.

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COMPUTER SKILLS

1. Microsoft Office package (MS Word, MS Excel and MS Power Point).
2. Auto CAD (2D, 3D)
3. Eagle point for Road and geometrical design
4. Auto desk Land for Road and geometrical design
5. Civil 3D for Road and geometrical design
6. STAAD Pro for building Design
7. Primavera Project Planner for scheduling and estimating projects

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COURSES ATTENDED

1. English language course with Marifat Educational Center (MEC)
2. Engineering Softwares with Polytechnic IT Center

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REFERENCES

1. Abdul Qayaom

Director of PUL Construction & Engineering Co.

Email: pul.company@gmail.com

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2. Eng. Mahfoozullah Sarwary

Director of Abrishumi Badakhshan Construction Co. (ABCC)

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3. Faisal Ariana

Director of Green World Unity Construction & Engineering Co. (GWUCEC)

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