

# SHERZAD WAFA

**Address:**

District 8, kart-e-now Kabul Afghanistan

**Phone:**

0775976658

**Email:**

[Sherzadwafa3@gmail.com](mailto:Sherzadwafa3@gmail.com)

## Summary

---

- Objectives: I am an honest, dedicated, hardworking, punctual, and professional person. My vision is to become a good leader in the future. Every individual dream to reach the top, but the people only make it, when they perform their tasks with great deal of determination and loyalty.

## Skill Highlights

---

- Project management
- Strong decision maker
- Complex problem solver
- Leadership
- Negotiation
- Structural Design via software
- Creative design
- Innovative
- Service-focused
- Pricing Optimization
- Verbal and written communication

## EXPERIENCE = 3+ YEARS

### Working as Civil Engineer

---

Deputy Ministry of Municipalities Afghanistan, With World Bank Project in CIP (Cities Investment Program). EOD Engineering Operation Department.

Duties:

*Continuous Working*

*Achievements/Tasks*

- Check and review the geoscientific and geotechnical reports and documents for assigned infrastructure projects and provide comments on timely basis in proper format with required standard to fulfill the client satisfaction.
- Check and review the Topographic Survey reports, detail design reports for assigned infrastructure project documents in compliance with national and international standard and provide comments on timely basis to the satisfaction of client.
- Check and review feasibility report for assigned infrastructure project documents in compliance with national and international standard and provide comments on timely basis to the satisfaction of client.
- Check and review the bill of quantities (BOQ) and make sure that the calculated quantities of items required for different works of infrastructure projects are covered in all respect and fulfil the project requirements.
- Carry out analysis of rates using norms of Afghanistan for each relevant infrastructure project and provide comments to cover the error or mistake in compliance to Afghanistan standard norms.
- Check, review and make sure that the carried-out design for assigned projects are in compliance to international standard, AASHTO and specifically to the Afghanistan presidential decree # issued update, and provide comments in case.

- Train the CIP engineers by arranging technical and documents review training and shared the required Information and experience with all CIP Engineer.
- Support the Engineering team in the overall supervision of the ongoing civil Works contracts.
- Keep and maintain proper official and projects relevant documents record both hard and soft-copy,
- Perform any other needed services relevant to the infrastructure Project as required by the CIP Operation Manager and director.
- Operation of the Project and the Documents.
- Checking the Important Documents of the projects For the Example
- Design, CAD Documentation, Estimation Cost of the Projects, BOQ,
- Design Report, Feasibility Report, QC and QA Report, Work Plan...
- Worked with Procurement as a helper to arranged documents and
- Bids documents in the difference Company

## **TECHSHORE INSPECTION SERVICES, 36/977A, Kattunilath, Lasse Hospital Road India.**

### **Work as Q.C Engineer**

*2019 JUNE to 2020 JUNE.*

- Inspection of the Project with team and checked the Quality of the working to follow-up in time of duration.
- Make the relevant documents with Technical Team which is required for the project.
- Development of annual procurement plan (Based on priorities) in coordination with company authorities and technical team.
- Conducting Surveying, Site assessment, Facility assessment, construction Estimation, Project Implementation, Coordination of activities, attending meetings, translation of and BOQs similarly.
- Conducting Surveying, Site assessment, Facility assessment, construction Estimation, Project Implementation, Coordination of activities, attending meetings, translation of and BOQs similarly exchange of technical documents among the company head.
- Validation, Check and review of entire documents of construction packages including; BOQs, technical drawings, cost estimates (with respect to a reference cost "Unit cost").

## **Tribeni CONSTRUCTION LTD**

### **CPWD (Central Public Works Department) Project BSF**

Kolkata India Gujarat Branch

### **Worked as a Civil Engineer**

*24.05.2017 to 24.05.2018*

- I Completed on the Vocational training at Kolkata from 24.11.2018 to 24.12.2018 in Tribeni Constrictions Ltd, I done various jobs on Civil Constructions i.e., Building Works, piling works, Retaining Wall and operation of different civil construction machinery successfully.
- 
- Include:
- Work in the site with Team members and Problems solve with team leader.
- Works in different departments, in Design, building works, Excavation, retaining wall and Operation works.
- Determining data analysis procedures and use of quantitative or qualitative analysis tools.
- Cleaning, sorting, categorizing and organizing projects data.
- Analyzing quantitative and/or qualitative projects data and Summarizing findings.
- Developing monthly, quarterly or annual reports depending on project requirements.
- Supporting or leading projects evaluation teams.

## **Education**

---

**Bachelor of Engineering, in Civil Engineering**

**Bachelor of Engineering, in Civil Engineering, ICCR (The Indian Council for Cultural Relations), Scholarship. Gujarat Technological University, Gujarat India. 2016-2020**

**Baccalaureate, Khushhal Khan High School,  
2012-2014**

**Matriculation, Hashim Abad High School, Board of Intermediate & Secondary Education  
2000-2010**

## **Languages**

---

Pashto

English

Farsi

Urdu

Hindi

## **Certifications**

---

StaadPro (Internshala Online Training)

27-01-2020

AUTOCAD (EDUCBA Online Training Course)

Plastic Waste Management

03-05-2019

(ICEBE) International Conference on Engineering and Business Education)

24 to 26-2016

GIS (Global Information System) IMAZE-17

## ACHIEVEMENT'S

---

- 8 to 10-03-016
- I have completed 100 Points in 100 Activity Points Program. I have achieved
- "Excellence beyond". And participation in the different Programmed, seminars,
- Trainings etc., which is mentioned below.
- 
- Bridge Course
- Technical/ Research Skill Sports & Cultural
- Community Outreach and Social Initiative
- Innovation/ IPR/Entrepreneurship Leadership/ Management for Contribution of (Academic Year).

## TRAININGS

---

- Construction Management (E-Learning Training) 02-01-2019
- SAC Leadership Summit 3 to 4-2017
- Construction Project Management 12-16-2016
- BIM Fundamentals for Engineer 05-22-2020

## COURSES / PROGRAMES

---

AutoCAD                      Computer Hardware

Photoshop                    IT (Information Technology)

Operating System and Software    MS Office