

Cover letter

Dear Sir/madam:

My educational background is including Bachelor of civil engineering in B.sc, also I have work experience in different organization in Afghanistan. If your firm is looking for a dependable, results-oriented professional with a solid performance track, I would be interested in speaking with you to discuss the value that my strengths and experience can bring to your company. I can be reached in confidence at the above telephone numbers or email address and I look forward to hearing from you.

Sincerely

Mansoor Massoudie

Please refer to the enclosed resume for additional information

Mansoor *Massoudie*



F/name Mir Agha
GF/name Abdullah
Place of birth Nangarhar, Afghanistan
NID 1400-0205-54822
Date of birth 1995/05/09
Religion Islam
Nationality Afghan
Blood group ARH+
Sex Male
Marital status Single

Civil Engineer

Nangarhar-Jalalabad-zone 5th
 mmassoudie28@gmail.com
 +93780820800/+93783350026



PROFILE

My prime obsession is to work in an organization, which offers a creative, dynamic and professional environment where I can fully utilize my education, skills and experiences. I like to work in any organization/any field to develop my skills and experience and become a valuable human force for the organization.



WORK HISTORY

Surveyor

I have worked as a Technical surveyor with Alfalah Mansoor Engineering and Construction Company (2019/Jul/20-2020/Jul/30)

Site engineer

I have worked as a site engineer with Global Operation Construction Company (2020/Aug/16-2021/Mar/25)



EDUCATION

university

Helmand University 2019

High school

Shaheed Mohammad Arif high school 2013

CEL

Azarkhash educational center 2011

Other courses

Survey course level machine + TS*

Culvert leveling*Road center line*Road X-section*Building Layout *

Bridge layout by total station*+theodolite+

P SKILLS

Good knowledge of office management.
Developing work plans.
Excellent administrative skills.
Developing different office use formats and official paperwork.
Creative and innovative personality.
Flexibility with the environment.
Comprehensive skills of English language.
Experience of translating English orally and written to Pashto and Dari.

Typing languages:
English with 50 wpm,
Persian with 50 wpm
and Pashto with 50 wpm.

LANGUAGE

Pashto ● ● ● ● ● ● ● ● ● ●
Dari ● ● ● ● ● ● ● ● ● ●
English ● ● ● ● ● ● ● ● ● ●

IT&SOFT

MS Office ● ● ● ● ● ● ● ● ● ●
Engineering software ● ● ● ● ● ● ● ● ● ●
Auto CAD 2D+3D *
Revit Architecture
Civil 3D

Reference

Jowhar Massoudie
Lecturer in Kardan University
0093783350026
Allah Mohammad Hamdard
Revenue Mobilizer(UN-Habitat)
0093788191838