

# Ezatullah Haqpal

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## OBJECTIVE

To serve the people in need and bringing about positive changes in their life through collective and individual efforts. To secure my employment, where I can share my knowledge and experience and improve my capabilities.

To contribute in development of our country Afghanistan, as being part of a major organization in order to fully utilize my skills for the prosperity and reconstruction of Afghanistan. Only by getting I fit in a well-deserved position.

When I am given the job that suits me I will always try my best to render best service to earn salary by hard working, honesty and truthfulness.

## EDUCATIONAL BACKGROUND

- 2020 graduated from Agriculture faculty Laghman University.
- 2019 English Diploma, Lincoln Learning center
- 2015 **12<sup>th</sup> Class Certificate** Graduated from Nangarhar Agriculture School.
- 2009 **DIT (Diploma in Information Technology)**  
Irfan Institute of English and Computer Science, Jalalabad – Nangarhar, Afghanistan
- 2005 **Certificate in English Language** Lincoln Learning center

## volunteerism

Worked as volunteer computer teacher with LLC Laghman and LLC Nangarhar for six years.

Got appreciation letters from U.S embassy Kabul.

## COMPUTER SKILLS

- 2009 **Windows 7, 8, 8.1.10**  
**Lincoln Learning center in Jalalabad, Nangarhar**
- 2009 **Microsoft Office Automation** Lincoln Learning center in Jalalabad, Nangarhar
- 2009 **Photoshop 0.7** Sarah Computers, Mia Aslam Plaza - Jalalabad, Afghanistan.
- Certificate of Weblog designing  
**Lincoln Learning center in jalalabad.nangarhar**

## **Advance hardware:**

Installation of all versions of operating system such as Windows XP, Windows 7 & Windows 8, install of all software such as Office, VGA, Sound, Install of Printers, Scanners

**Partition with different method** (partition without data losing), Removing of bad sector.

## WORK EXPERIENCE

- **2016 up to now – Working as a computer teacher at Lincoln Learning Center, Laghman.**
- **2015 Working as a Manager at Reyan Educational Center, Jalalabad**
- **2010 – 2014 - Working as a computer teacher at Lincoln Learning Center in Jalalabad. Nangarhar.**
- **2012 District field coordinator (DFC) in Nangarhar Election Commission for one month.**

### Other Skills

- Communication Skills and Teamwork
- Well organized and proactive approach to work
- Professional work ethics
- Highly motivated for his/her professional and academic improvement
- Ability to take constructive feedback
- Problem-solving skills
- Ability to work under pressure and meet tight deadlines
- Time Management

## OTHER SKILLS

- **Report writing skill:** I have prepared various reports about situations or organizations which were assigned to me by my senior. And I am well informed about making a meaningful and concise report.
- **Communication Skill:** I have developed my communication skill through teaching in different institutes consistently.
- **Comprehension skill:** I have very sharp sense of comprehension; I can analyze and understand a situation very well. Adoptable to dynamic environment of organization in very less time  
Creative mind: creativity is considered strength of mine; I can build relations among different things very easily and find solution for a problem.
- **Hard working:** you can evaluate my hard working by seeing my documents that I always wanted to be among the first position holders

## LANGUAGES SKILL

**Fluent:**  
**Pashto**  
**English**  
**Dari**  
**Urdu**

## REFERENCES

**Mohammad Faiq Shorish**  
Coordinator  
LLC Jalalabad  
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