

# CURRICULUM VITAE (CV)

## Personal Information

Name : Amanullah (Rahimi)  
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Address : Nangarhar Afghanistan  
Nationality : Afghan  
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## Education Background

- (Najmul jehad high school) jalalabad, Nangarhar—2017
- CIT (Certificate in Information Technology) – Erasoft institute of IT, Nangarhar, Afghanistan- 2016-2017
- BCS (Bachelor of Computer Science) – Khurasan University Nangarhar, Afghanistan 2017-2021

## IT Skills/Computer Background

Networking & IT	
Certificate of CIT	Erasoft institute of IT Nangarhar, Afghanistan
Certificate of merit/appreciation	Khurasan University Nangarhar, Afghanistan

## Languages:

Languages	Reading	Writing	Speaking
Pashto (Native)	Excellent	Excellent	Native
Dari	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent
Urdu	Good	Not too good	Good

## **Work Experience:**

**Jan 2021 – May 2022:** Worked with JavedTech IT Solutions as a Web developer, Afghan Sadaqat Plaza Nangarhar Afghanistan.

### **Responsibilities:**

- Know HTML, CSS, JavaScript, PHP or other relevant web design coding languages
- Create and test Websites
- Collaboration
- Present design specs
- Troubleshoot website problems
- Monitor website traffic
- Maintain and update websites
- Stay up to date on technology

### **Skills:**

- ❖ Ability to develop a website
- ❖ Ability to create, manage and maintain a database
- ❖ Best Data collection skills
- ❖ Ability to frequently travel to the program target communities
- ❖ Good written communications skills in English, excellent Pashto or Dari language skills
- ❖ Experience in working of M&E or MIS systems in social services
- ❖ Proficiency in the use of MS Word, Excel and PowerPoint computer applications.
- ❖ Strong interpersonal skills
- ❖ Ability to prepare tabular and graphic presentations of data/information
- ❖ Best Data Analysis skills
- ❖ Installation of all software's versions like Windows, MS Office (Word, Excel, Access, Power Point) English typing, and Internet Access.
- ❖ Ability to gather information and systemize for effective communication and networking
  - ❖ Good ability of working with team.
- ❖ Excellent interpersonal and presentations skills
- ❖ Excellent command in writing and editing documents in English
- ❖ Best ability to translate from Pashto to English language and vice versa
- ❖ Ability to work independently and to ensure confidentiality
- ❖ Proactive, results-oriented and service-oriented
- ❖ Adaptability, practical sense and resourceful
- ❖ Team building skills
- ❖ Problem solving skills
- ❖ Effective verbal and listening communications skills
- ❖ Effective written communications skills including the ability to prepare reports, proposals, policies and procedures.
- ❖ Effective public relations and public speaking skills
- ❖ Research and program development skills

## **References:**

### **Eng. Abdulmanan 'Ahmadzai'**

Lecturer at Khurasan University

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### **Eng. Javed 'Faqerzai'**

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